

Carver Middle School

Mr. Patrick Peed, Principal

18601 Fieldcrest Road
Laurel Hill, NC 28351

(910) 462-4669



2021-2022

Student/Parent Handbook

[Carver Website](#)



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Hello Eagle Family!

If the last two years of living through a pandemic have taught us anything, it is that we should make the most of our time in school. On behalf of the faculty & staff of Carver Middle School, I am excited to welcome each of you back to campus for the 2021-2022 school year!

The middle school years are an important phase in the development of our children. It is during middle school that students begin to truly set the direction for their adult lives. There will be opportunities to explore career options, to become more involved in extracurricular activities, and many of our students will even begin taking high school courses.

At Carver, our goal is that every student be provided the support and guidance necessary to build a solid foundation for high school and beyond. To reach this goal, staff, families, and the communities we serve must work together to push and encourage our students. I value this partnership and look forward to seeing it grow in the coming school year.

I truly believe that Carver will lead the way in 2021-2022!

Patrick W. Peed
Principal, Carver Middle School
#CarverSOARs

Scotland County Schools

2021-22 Traditional School Calendar - BOE Approved 3.8.2021

August 2021							September 2021							October 2021						
Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7	5	6	7	8	9	10	11	3	4	5	6	7	8	9
8	9	10	11	12	13	14	12	13	14	15	16	17	18	10	11	12	13	14	15	16
15	16	17	18	19	20	21	19	20	21	22	23	24	25	17	18	19	20	21	22	23
22	23	24	25	26	27	28	26	27	28	29	30			24	25	26	27	28	29	30
29	30	31												31						

November 2021							December 2021							January 2022						
Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6				1	2	3	4							1
7	8	9	10	11	12	13	5	6	7	8	9	10	11	2	3	4	5	6	7	8
14	15	16	17	18	19	20	12	13	14	15	16	17	18	9	10	11	12	13	14	15
21	22	23	24	25	26	27	19	20	21	22	23	24	25	16	17	18	19	20	21	22
28	29	30					26	27	28	29	30	31		23	24	25	26	27	28	29
														30	31					

February 2022							March 2022							April 2022						
Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5			1	2	3	4	5						1	2
6	7	8	9	10	11	12	6	7	8	9	10	11	12	3	4	5	6	7	8	9
13	14	15	16	17	18	19	13	14	15	16	17	18	19	10	11	12	13	14	15	16
20	21	22	23	24	25	26	20	21	22	23	24	25	26	17	18	19	20	21	22	23
27	28						27	28	29	30	31			24	25	26	27	28	29	30

May 2022							June 2022							July 2022						
Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7				1	2	3	4						1	2
8	9	10	11	12	13	14	5	6	7	8	9	10	11	3	4	5	6	7	8	9
15	16	17	18	19	20	21	12	13	14	15	16	17	18	10	11	12	13	14	15	16
22	23	24	25	26	27	28	19	20	21	22	23	24	25	17	18	19	20	21	22	23
29	30	31					26	27	28	29	30			24	25	26	27	28	29	30
														31						

- Holiday
- Required Teacher Workday
- P District-wide Professional Development Day
- Optional Teacher Workday
- Annual Leave Day
- End of Grading Period

- Early Release Schedule:**
- Elementary 8:00 - 11:00 am
 - Middle 8:30 am - 12:00 pm
 - SHS 7:40 - 11:20 am
 - Shaw 7:45 - 10:50 am
 - SEarCH 9:00 am - 1:00 pm

- Two-Hour Delay Schedule:**
- Elementary 10:00 am - 2:30 pm
 - Middle 10:30 am - 3:25 pm
 - SHS 9:40 am - 2:40 pm
 - Shaw 9:45 am - 2:20 pm
 - SEarCH 11:00 am - 4:00 pm

- 1/2 Day Early Release for Students - Afternoon PD for staff
- 1/2 Day Early Release for Students/Parent-Teacher Conferences in the afternoon
- 1/2 Day Early Release for Students

- ★ Report Cards (the 4th qtr report card will be mailed)
- Progress Reports

First Day of School for Students - August 23
 Last Day of School for Students - June 3

***All workdays and annual leave days should be considered possible inclement weather make-up days.**



Mission Statement

It is the mission of Carver Middle School to provide a nurturing environment of educational excellence in which students can soar as lifelong learners.

Vision Statement

Carver Middle School provides each student with a safe and nurturing learning environment that supports them academically, socially, physically, emotionally, and artistically. We will prepare students to be 21st Century digital citizens who communicate through critical thinking, collaboration, and creativity to become college and career ready. By appreciating diversity and cultural heritage, staff, students, parents, and community members will work together to create accepting learning environments. We will increase pride in our school and community by creating relationships among these participants.

Belief Statements

As Carver Middle School staff, we believe:

1. All students will succeed with support and data driven interventions.
2. All students will be provided with multiple, individualized strategies to succeed.
3. All students will be engaged in real-world learning through rigorous instruction.
4. All staff and students will have good relationships to promote learning and collaboration.
5. All staff members will provide all students with equal access to curriculum through data driven instruction that yields positive results.
6. All staff share responsibility for meeting the needs of each student by connecting school, home, and the community.
7. All staff members are accountable for student success.

PBIS Eagle Creed

We are Carver Middle School **E.A.G.L.E.s**
We demonstrate **EXCELLENCE** in all we do
We hold each other **ACCOUNTABLE**
We seek **GUIDED LEADERSHIP**
We learn & lead in **LOVE**
We make each day an unforgettable **EXPERIENCE**
We are Carver Middle School **E.A.G.L.E.s**

2021-2022 Faculty & Staff

Patrick W. Peed, Principal

Charlotte McMillian, Assistant Principal

Wenona Mishue, Assistant Principal

Elziabeth Spangler, Administrative Fellow

6TH GRADE

Melissa Butler – Math
Melanie Meredith – Science
Sharla Huneycutt – ELA/SS
Andrea Crawford – Math
Keisha Streater – ELA/SS
Erin Shelley – Science
Niki Williams – Math
Erica Whitt – Science
Sherika James – South – ELA/SS

7TH GRADE

Samantha Buck – ELA/SS
Joseph Baranik – Science
Shannon Matthews – Math
Vincent Parnell – ELA/SS
Kacy Schattaer – Math
Tanya Pierce – Science
Greg Fowler – Math
Libby Pearce – ELA/SS
Wendy Tyner – Science

8TH GRADE

Barbara Wheeler – Math
Rachel Varner – ELA
Nancy Adkins – Science
Adrienne Currie – SS
TBA – SS
Lyndell Commander – ELA
Christi Liles – Science
Andrew Fowler – Math/Math 1

EC DEPARTMENT

Stacie Nutting - Facilitator
Holly Conlon - Teacher
Lisa Callahan - Teacher
Kristal Fields - Teacher
Rose Fitzpatrick - Teacher
Justin McLean - Teacher
Diane Boyd - Teacher
Kristin Dial - Teacher
Wanda Harmon - Assistant
Deborah Addai - Assistant
Terresa Stubbs - Assistant
Susan Horton - Assistant
TBA – EC Teacher

ELECTIVE TEACHERS

Casey Bormet – PE
Rodney Patterson – PE
Linda Covington – CTE
Jennifer Fore – Band
Jennifer Lawson – Health/Science
Roshein McClain – CTE
Georgia Miller – Spanish
Marianne Peters – Music
Nicholas Fowler – Art
Roosevelt Pridgen – CTE

SUPPORT STAFF

James McLean – Dean of Students
Edward Cain – Attendance Liaison
Antoinette Diggs – ISS Coordinator
Katie Griswold – Digital Instructional Facilitator
Kim Phillips – Social Worker
Angela Purcell – Media Specialist
Linda Smid – Counselor
Susan Ward – Mental Health Worker
Sheronica Smith – School Resource Officer
Rebecca Winter – Nurse
Catherine Gates – Career Development Coordinator
Stephon Graham – Teacher Assistant
Annette Reed – Tutor
TBA – Behavior Support Assistant
TBA – Indian Ed Support Staff
TBA – AIG Facilitator

OFFICE STAFF

Sherry Kelly – Receptionist
Beverly Williams – Dockery – Bookkeeper
Tanya Haywood – Data Manager

CUSTODIANS

John Baldwin
Brenda Gibson
Chester Jefferson
Decorian McNeill

CAFETERIA

Sara Smith
Sabrina Serrano
Sharon Pate
Annie Adams
Amber King
Sharon McLeod
Vicky Ray
Teawarren Dunlap
Karen Burt-Johnson

Daily Schedule

7:30 a.m.	School Office Opens
7:45 a.m.	Doors Open for Car Riders
8:05 a.m.	Bus Unloading Begins
8:05 - 8:35 a.m.	Homeroom
8:35 a.m.	Tardy Bell
3:25 p.m.	Car Riders Dismissed
3:30 p.m.	Bus Dismissal Begins
4:30 p.m.	School Office Closes

*7:30 - 8:45 a.m. & 3:00 - 4:00 p.m. are our busiest times at the office and the times most difficult to reach us by phone.

Campus Conduct

The Scotland County Board of Education seeks to promote mutual respect, civility and orderly conduct between and among Scotland County Schools' employees, volunteers, parents, spectators, and the general public. The intent of this policy is to maintain, to the greatest extent reasonably possible, a safe, harassment-free workplace for teachers, students, administrators, coaches, staff, parents and other members of the community. The BOE policy can be found in its entirety here: [Policy Code 5021](#)

A. EXPECTED LEVEL OF BEHAVIOR:

1. *School personnel will treat each other, volunteers, parents and other members of the public with courtesy and respect.*
2. *Parents, spectators, and other visitors will treat teachers, volunteers, administrators, coaches, and other district employees with courtesy and respect.*

B. UNACCEPTABLE BEHAVIOR:

1. *Disorderly Conduct*

Examples of disorderly conduct prohibited under this policy include without limitation the following:

- a. *Fighting or other violent conduct or conduct creating the threat of imminent fighting or other violence;*
 - b. *Any utterance, gesture, display or abusive language which is intended and plainly likely to provoke violent retaliation and thereby cause a breach of the peace;*
 - c. *Taking possession of, exercising control over, or seizing part or all of any school building or facility without specific authority of the building principal or Superintendent;*
 - d. *Refusing to vacate any building or facility of Scotland County Schools in obedience to the Superintendent, an associate superintendent, central office administrator, a school building principal, an assistant principal, coach, teacher, or a school resource officer;*
 - e. *Engaging in activity or behavior so as to obstruct the ingress or egress of any person(s) entitled to the use of any Scotland County Schools building or facility in its normal and intended use;*
 - f. *Engaging in activity or behavior which in any manner interferes with the customary or normal operation or functioning of any Scotland County Schools building or facility;*
 - g. *Disrupting, disturbing or interfering with the teaching or coaching of students at any Scotland County Schools building or facility or engaging in conduct which disturbs the peace, order or discipline at any Scotland County Schools building or facility.*
2. *Disorderly/Disrespectful Language*
 3. *Assaults/Threats*
 4. *Vandalism*
 5. *Any other behavior that disrupts the orderly operation of a school, classroom, athletic event or practice, or any other school activity or facility.*
 6. *Abusive, threatening or obscene e-mail or voice mail messages.*

D. AUTHORITY OF SCHOOL PERSONNEL:

1. *Termination of meeting or telephone conversation*
2. *Removal from School Premises*

3. *Limitations on Access to School Premises. Any non-employee who engages in a single, serious act of Unacceptable Behavior, as defined in this policy, such as threatening or assaultive behavior, or repeated acts of Unacceptable Behavior, may be prohibited by a principal, an associate superintendent, the Board Attorney, or the Superintendent from coming on school premises. Violations of such a prohibition may thereafter result in the prosecution of trespass and other applicable criminal charges.*

Visitors to Carver

All visitors must report directly to the main office upon arrival on campus and are expected to follow the guidelines for campus conduct as expressed previously. At a minimum, visitors are subject to the same COVID-related guidelines and procedures as students and staff.

Students from other schools are not permitted as visitors during the school day without prior approval from the principal. Teachers and students are not called from class to meet with visitors without approval from the principal.

Classroom or lunch visits by parents should be scheduled in advance with the teacher and approved by administration. Classroom and cafeteria visits may be suspended while COVID protocols are in place. Please check with the school office in advance.

Student Expectations

[*Policy Code 4300-A: Student Rights and Responsibilities*](#) outlines the responsibilities of all individuals involved in the education of our students. As we recognize the vital role that parents play as partners in education, we ask the following of parents and students:

Parent/Guardian Responsibilities

1. To teach the child self-discipline and respect for authority.
2. To see that the child attends school regularly.
3. To see that the child is prepared and has necessary materials.
4. To familiarize the child with the discipline policy and regulations.
5. To provide the school with a current telephone number through which he/she can be reached during the school day.
6. To come to the school to get the child when necessary.
7. To be available for conferences when necessary.
8. To cooperate with the school for the benefit of the child.

Student Responsibilities

1. To be aware of and follow system-wide policy and regulations and school guidelines regarding acceptable behavior.
2. To refrain from disruptive behavior which may interfere with a teacher's right to teach and a student's right to learn.
3. To refrain from physical force; verbal abuse; threats; blackmail; the use, sale, or exchange of alcohol or any illegal drugs; smoking or use of other tobacco products; stealing; vandalism; and any other illegal activities.
4. To seek clarification from school personnel concerning the appropriateness of any action or behavior.
5. To attend classes regularly and punctually with necessary materials and preparation.
6. To follow policy and regulations for every event considered part of the school program, regardless of the time or place.
7. To furnish identification at the request of any staff member.

Student Code of Conduct

The primary purpose of the Scotland County Schools is to promote learning for all students. Good teachers, a safe learning environment, and regular attendance by students are all necessary to accomplish this purpose. In order to promote a proper learning environment, the Scotland County Board of Education has established a Code for Student Conduct as a guide to students, parents, and staff in meeting expected standards of student behavior both at school and in attendance at all school-sponsored activities. The SCS Student Code of Conduct may be found in its entirety here: [Policy Code 4300-B](#) The matrix below is a snapshot of offenses and consequences that serve as a guide for administrators.

Policy	1st Offense	2nd Offense	3rd Offense
Sexual Harassment (4300-B)*	Counselor referral/up to 3 days OSS	Counselor referral/up to 3 days OSS	Counselor referral/up to 5 days OSS
Integrity and Civility (4310)	Up to 3 days ISS/parent conference	Counselor referral/up to 3 days ISS/parent conference	Counselor referral/up to 3 days OSS/parent conference
Disruptive/Disrespectful Behavior/Insubordination (4315)*	Counselor referral up to 3 days OSS	Counselor referral/up to 3 days OSS	Counselor referral/up to 10 days OSS
Student Dress Code (4316)	Up to 1 day ISS	Up to 2 days ISS	Up to 2 days OSS

Use of Wireless Communication Devices (4318)	Warning and Parent contact	Up to 2 days ISS pending parent conference	Up to 3 days OSS/Parent Conference
Inappropriate Use of Computer	Warning/parent contact/counselor referral	Parent contact/counselor referral/up to 3 days OSS	Parent contact/counselor referral/up to 5 days OSS
Tobacco and Vaping Products <i>vaping products without THC</i> (4320)	Warning/up to 1 day OSS/tobacco awareness program (scoring at least 80%)	Up to 1 day OSS/tobacco awareness with additional resources	Up to 3 days OSS
Drugs and Alcohol (4325) ** <i>(Includes Possession, Under the Influence, Paraphernalia, vaping products with THC)</i>	Up to 10 days OSS/possible ALT/LTS/Expulsion/Substance Abuse Awareness Program (scoring at least 80%)	Up to 10 days OSS/possible ALA/LTS/Expulsion	Up to 10 days OSS/possible ALA/LTS/Expulsion
Sell or Distribute Drugs (4325)**	Counselor Referral/Up to 10 days OSS/possible ALA/Expulsion	Counselor referral/10 days OSS/possible ALA/LTS/Expulsion	Counselor referral/10 days OSS/possible ALA/LTS/Expulsion
Gang Related Activity (4328) *	Counselor Referral/Up to 10 Days OSS/possible ALA/LTS/Expulsion	Counselor referral/Up to 10 Days OSS/possible ALA/LTS/Expulsion	Counselor referral/Up to 10 Days OSS/possible ALA/LTS/Expulsion
Theft, Trespass and Damage to Property (4330) *	Counselor Referral/Warning Up to 3 days OSS/Restitution	Up to 5 days OSS/Restitution	Up to 10 days OSS/Restitution/possible ALA/LTS/expulsion
Fighting, Assaults and Threats (4331)*	Counselor Referral/Up to 10 days OSS/ALA/possible LTS	Up to 10 days OSS/ALA/possible LTS	Up to 10 days OSS/ALA/possible LTS
Bullying and Harassment (4329)*	Counselor Referral/Up to 10 days OSS/ALA/possible LTS	Up to 10 days OSS/ALA/possible LTS	Up to 10 days OSS/ALA/possible LTS

<p>Weapons, Bomb Threats, Terrorist Threats and Clear Threats to Safety</p> <p>(4333) **</p>	<p>1 – 10 days OSS/possible ALA Follow mandated consequences by law/365 Day Suspension</p>	<p>1 – 10 days OSS/possible ALA Follow mandated consequences by law/365 Day Suspension</p>	<p>1 – 10 days OSS/possible ALA Follow mandated consequences by law/365 Day Suspension</p>
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*Law Enforcement may be notified at the principal’s discretion.

**Law Enforcement must be notified.

In School Suspension

In school suspension [ISS] is a separate classroom that allows students who have disciplinary infractions to remain on campus in a closely supervised and structured setting. Rules for ISS are shared with students by the advisor upon their assignment. Violations of ISS rules result in Out of School Suspension [OSS].

Out of School Suspension

Out of school suspension [OSS] is the result of serious or repeated violations of the Code of Conduct. Students who are suspended from school are not permitted to attend class or participate in any school-related activities during their suspension. Upon assignment to OSS, an administrator may offer alternatives -- such as the Suspension Center at Shaw Academy -- that can reduce the impact of OSS.

Attendance

Attendance in school and participation in class are an integral part of academic achievement and the teaching-learning process. Regular attendance develops patterns of behavior essential to professional and personal success in life. Regular attendance by every student is mandatory: the State of North Carolina requires that every child in the State between the ages of seven (or younger if enrolled) and 16 years attend school. Parents or legal guardians have the responsibility for ensuring that students attend and remain at school daily. The principal is obligated by law to accurately record attendance and report violators of the [Compulsory Attendance Law](#). The accumulation of 10 unexcused absences may result in the principal filing a complaint with the juvenile court counselor.

As a local promotion standard, a middle school student may not miss more than 10 days of school (excused OR unexcused). The student must make up time for each day of absence over 10 days during the school year. When a student accumulates more than 5 absences, he/she may begin to attend make-up sessions/days as designated by the school. Make-up sessions/days could include before and after school learning labs, virtual learning opportunities, workdays, and summer school.

When a student has been absent for more than 10 days and has failed to recover the time missed, he/she will be referred to the principal/designee as a candidate for retention. The

principal/designee will notify the parent of the school's concern and will inform the parent of the attendance requirements in regard to the local promotion standard. The decision to retain may be re-evaluated before the beginning of the fall term, based on the student's participation in opportunities for make-up time, such as summer school and/or virtual learning opportunities. If the student has fulfilled the make-up requirement, the decision may be made to promote him/her to the next grade level.

While a student may be counted present for the school day by attending at least 50% of the day (12:00), a student who repeatedly misses a class may be required to make-up time in that class in order to earn credit and meet promotion requirements.

Tardies

Tardies interrupt classes and are generally disruptive. They negatively affect grades and establish bad habits. A student is counted tardy if he/she is not in his/her designated place at the appropriate time -- including at the start of the school day. For the purposes of local promotion standards 5 tardies may be counted as an absence. Students who arrive at school after the 8:35 tardy bell must be signed-in by a parent or identified guardian.

Excused Absences & Tardies

- 1. personal illness or injury which makes the student physically unable to attend school;*
- 2. isolation ordered by the State Board of Health;*
- 3. death in the immediate family;*
- 4. medical or dental appointment;*
- 5. pregnancy (and related conditions) or parenting, when medically necessary;*
- 6. participation under subpoena as a witness in a court proceeding;*
- 7. a minimum of two days each academic year for observance of an event required or suggested by the religion of the student or the student's parent(s) with written prior approval from the principal. Out-of-school suspensions will be counted as a lawful absence for attendance record-keeping purposes.*
- 8. When it is demonstrated that the purpose of the absence is to take advantage of a valid education opportunity, such as travel, approval for such an absence must be granted prior to the absence. This would include, but is not limited to, a student serving as a legislative page or a governor's page;*
- 9. Visitation with the student's parent or legal guardian, at the discretion of the superintendent or designee, if the parent or legal guardian (a) is active duty member of the uniformed services as defined by policy 4050, Children of Military Families, and (b) has been called to duty for, is on leave from, or has immediately returned from deployment to a combat zone or combat support posting.*
- 10. LEA's may excuse temporary or occasional absences for other reasons in accordance with local school board policies, provided that the student has been in attendance for at least one-half of a school day.*

Upon returning to school following any absence, the parent/guardian of the student should provide written notice of the reason for the absence. Administration may request medical documentation for repeated or extended absences due to illness.

All students are expected to work with their teachers to develop a plan for making-up missed assignments and recovering lost instructional time due to any absence -- excused or unexcused.

Absences & Extracurricular Activities

Students must be in attendance at school on the day of any school-sponsored extracurricular activity (athletics, clubs, social events, etc.) in order to participate.

Signing-out Early

In much the same way that tardies and late arrivals are disruptive and interfere with student learning, signing-out early should be reserved for emergency situations or medical appointments. It is recommended that regular appointments be alternated between morning and afternoon times to ensure that students are not missing the same class repeatedly.

1. Sign-outs should be completed prior to 3:00 p.m.
2. In order to protect the safety of students, only those individuals listed on the student information form by the parent/ guardian will be allowed to sign out a student. Anyone checking out a student should be prepared to show a picture ID.
3. Valid reasons for checking out are the same as those for excused absences, and all absence procedures and policies apply.

Dress Code

The purpose of the school dress code is to communicate the school's clear expectation that the focus of school is to promote learning. In order for students to learn in a safe and orderly school environment with minimal disruptions, they shall attend school in clothing that is neat, clean, safe, and which covers them appropriately. Students will not be allowed to attend school wearing clothing or accessories which interfere with the maintenance of good order and discipline, or which otherwise disrupt learning. The Carver School Dress Code is adapted from the SCS Dress Code. ***Policy 4316*** **Students in violation of the dress code will be provided the opportunity to correct the issue - with assistance from staff if necessary - before consequences will be applied. Repeated violations will be addressed as noncompliance/insubordination.**

1. *Midriffs shall be covered and appropriate neckline must be evident at all times. Attire that exposes cleavage may not be worn.*
2. *Shoulders shall be covered (three-finger rule) and halter tops, tank tops, muscle shirts or shirts with large arm openings are not permitted, though sleeveless apparel is acceptable.*
3. *Undergarments (bra straps, boxers, etc.) shall not be visible.*

4. ***Pants shall be worn at the waist and not sagging.***
5. *Belts are required to be worn if pants will not stay above the waist.*
6. *Shirttails that hang at the top of the back pockets may remain out. However, shirts that cover the back pocket shall be tucked in and must remain tucked in throughout the day.*
7. *Shorts, dresses, and skirts shall remain at least fingertip length in front and back. Therefore, bandage skirts and other tight, spandex skirts/ dresses that move above the fingertip mark of measurement when walking, bending and sitting are not allowed.*
8. ***Leggings may not be worn as pants, and if worn there shall be an outer garment that meets dress code (fingertip length, not see-through, etc.). Form fitting, spandex “jogger” pants are considered leggings for the purpose of this dress code. Pants with back pockets are not considered leggings and may be worn.***
9. *Clothing with holes, tears, or “see through” shall follow the dress code as stated above. **Therefore, no skin should be visible above the fingertip measurement.** No revealing tops or pants are acceptable—mesh shirts and see-through shirts may be worn if another shirt is worn beneath.*
10. *Shoes must be worn at all times.*
11. *Sleepwear (i.e. pajamas and bedroom shoes) shall not be worn.*
12. *Sunglasses, goggles, and head covers (including but not limited to bandanas, wraps, scarves, hats, earmuffs, and hair nets) shall not be worn on campus during school hours, or in school buildings, and must be placed in lockers at the beginning of the school day and retrieved only at the end of the school day.*
13. *Clothing and accessories, as well as messages on clothing or accessories, shall not be lewd, vulgar, provocative, obscene, degrade individuals or groups, or promote violence, alcohol, tobacco, or illegal substances.*
14. *Face masks should not show substantially disruptive, provocative or obscene images or words or convey membership or affiliation of a gang. Masks should not be a head covering and should only cover the mouth and nose.*

Positive Behavior Interventions & Support

PBIS is a support system designed to encourage students to engage in appropriate behavior by providing clear, consistent, school-wide expectations in all areas of student involvement. It is integrated throughout the school environment from classrooms to the cafeteria. PBIS identifies desired behaviors, provides incentives (recognition, activities, rewards, events, etc), and offers interventions to encourage students to reflect and self-correct. The basis for teaching appropriate behaviors is the PBIS Matrix. We encourage parents to regularly discuss the behaviors outlined in the matrix.

PBIS Incentives -- including major events like the Eighth Grade Social -- are only accessible by meeting the qualifications set forth through PBIS.

PBIS Bounce

A PBIS Bounce is an intervention that temporarily removes a student from one classroom to another. This removal allows a student to reflect on behaviors that were inappropriate and refocus with the goal of returning to the classroom and avoiding an office discipline referral. A Bounce is documented by the teacher as a minor offense. Repeated infractions in the same classroom may result in an office discipline referral.



CMS Behavior Expectation Matrix



	BUS	CAFETERIA	GYM / MORNING	HALL	CLASSROOM	BATHROOM	AFTER SCHOOL	ASSEMBLIES	EMERGENCY DRILL	
STUDENT	Remain in assigned seat and talk quietly to your neighbor	Remain seated with your class and talk quietly to your neighbor	Follow directions of all adults	Be in class on time	Participate in classroom activities and come to class prepared	Visit only to attend to proper hygiene	Follow directions of all adults and always be supervised	Listen and show respect for all presenters	Move quickly and silently to your designated area	RESPONSIBILITY
TEACHER	Listen and follow the directions of the bus driver	Keep your area clean and throw away your trash	Talk quietly to your immediate neighbors	Walk silently, single file, on the blue line	Complete all assignments on time	Report all problems to the nearest adult	Fully participate in the after school activity	To listen and gain knowledge	Seriously prepare for real events	OPPORTUNITIES
ADMIN	Treat fellow riders with respect	Say "Please" and "Thank you"	Get to know the person next to you	Be considerate of your own and others' safety	Respect other's ideas and opinions	Respect people's privacy and school property	Work as a team	Be open-minded to what the presenter is presenting. Applaud appropriately	Know and understand all safety procedures	ACCOUNTING
ADMIN	Follow ALL bus rules and procedures	Pay for all items daily	Enter the gym and leave in an orderly fashion	Move without disturbing other classes	Follow established classroom practices	Dispose of trash in proper receptacle and wash your hands	Be honest about your after school destination and purpose	Follow your teacher's directions and keep hands and feet to yourself	Follow ALL directions from adults quickly and silently	RESPONSIBILITY
	BUS	CAFETERIA	GYM / MORNING	HALL	CLASSROOM	BATHROOM	AFTER SCHOOL	ASSEMBLIES	EMERGENCY DRILL	

Carver Eagles S.O.A.R above the rest!

Student Safety & Support

The Student Support Staff at Carver Middle is available to students who are experiencing difficulties -- academic, social, mental health, home-school, and/or medical. Students have access to the school counselor, school social worker, school nurse, and school-based mental health worker upon request through their teachers. Parents may also contact support staff with questions or concerns. Please see the directory at the beginning of the handbook.

Medications

The board recognizes that students may need to take medication during school hours. School personnel may administer medication prescribed by a health care practitioner upon the written request of a student's parent. In limited circumstances, a student may be authorized to self-administer medications. To minimize disruptions to the school day, students should take medications at home rather than at school whenever feasible. School officials may deny a request to administer any medication that could be taken at home or when, in the opinion of the superintendent or designee in consultation with school nursing personnel, other treatment options exist and the administration of the medication by school personnel would pose a substantial risk of harm to the student or others.

The self-administration of any prescription or over-the-counter drug by students at school is prohibited and constitutes a violation of Policy 4325, Drugs and Alcohol, except in the limited circumstances described in Section C of [Policy 6125](#).

Please contact the school nurse for more information.

Food and Drink

Generally speaking, outside food and beverages are not permitted at school; however, students may bring their own lunch if packed appropriately and put away during class time. Students do have access to water bottle fill stations and provide their own bottles. Bottles must be empty when they arrive at school and should be clear. Any beverage container brought to school should be sealed/unopened (for lunch or after school athletics) or empty.

Parents should not send food to school for distribution to the class unless requested by school staff. This would include birthday cupcakes, etc.

Transportation

Daily transportation changes cannot be made by phone. Parents should provide a written, signed note for any requests and students should deliver that note to the office on the way to homeroom. Notes will be verified by school staff. Please make sure the note includes the daytime phone number for the parent.

During dismissal, staff will be in place at the car loop to direct students and ensure safety.

Soliciting and Fundraising

The only fundraising activities allowed to take place on the campus are those that are sponsored by a Carver Middle School organization and pre-approved by the principal or designee. No candy or food items can be sold during the school day. Outside organizations, groups or individuals will not conduct any type of fundraising on the campus at any time. Non-approved fundraising on the campus will result in the confiscation of the items and disciplinary action.

During school sponsored fundraising events, parents are asked to take an active role in ensuring student safety (no door-to-door sales, etc.). Collected monies should be turned-in as expected and not held at school or on the student's person.

After School Activities

Extracurricular activities are an important part of the middle school experience and students are encouraged to participate. For all athletes and club members, coaches and advisors will set scheduled times for practices or events. Students should make arrangements in advance for transportation home at the conclusion of those activities and be off campus within 15 minutes of the scheduled end time. This expectation includes students who are attending games as fans. Repeated violations may result in a loss of privileges.

Personal Belongings

Students are encouraged to leave personal items of value that are not necessary for learning at home. The school is not responsible for the loss or theft of personal items that are not secured on an individual's person or in their assigned locker. Mobile devices and accessories are the items most targeted by thieves. As we are a 1:1 school, student-owned devices are generally not necessary during class time and may only be used with the teacher's explicit permission.

Devices used without permission, or suspected of being used inappropriately, are subject to search by administrators. Additionally, students should be aware that they are solely responsible for all items discovered in their assigned locker during searches. Please review [Policy 4318](#) and [Policy 4342](#).

Listed below are a few tips to help prevent theft:

- 1. Never leave anything other than clothing in the physical education dressing rooms. Valuables should be kept in school lockers or home. Band instruments should never be left unprotected.*
- 2. Do not bring large amounts of money or valuable technology to school. Do not show others your money.*
- 3. If you take jewelry off, be sure you do not leave it on your desk, in the bathroom, etc.*
- 4. Never leave your purse and valuables unattended.*
- 5. Never leave anything of value on your desk when you leave for any reason.*
- 6. If you are staying after school for practice or club meetings, practice the same theft prevention habits you would follow during the school day.*

Students may bring a bookbag to school for transporting their school supplies and necessary belongings. Bookbags must be clear and provide an unobstructed view of what is contained. Any bag large enough to hold a student Chromebook or text book is considered a bookbag for the purposes of this policy. Students may also be provided a mesh bag during the semester they

are assigned Health & PE. These bags are to be used only for transporting clothing to be used in PE class. Coaches will work with student-athletes to provide needed space for practice gear.

Searches of student lockers will be conducted in accordance with [Policy 4342](#).

This Student Handbook serves as a general resource for students and parents and is in no way intended to be an exhaustive list of SCS Policy and expectations.