



<b>Title:</b>	Cafeteria Assistant and Sub
<b>Reports to:</b>	Cafeteria Manager
<b>Terms of Employment:</b>	10 Months/Full Time and Part Time
<b>Salary:</b>	TBD

### **Qualifications:**

- Possession of a valid TB test and health examination issued by the local county board of health or recognized medical authority

### **Essential Job Functions:**

- Maintains a working relationship with other employees and staff
- Politely and respectfully serves students, staff, parents and others
- Accepts responsibility for multiple tasks without supervision
- Follows a work schedule, plans ahead, and helps others on the child nutrition team
- Washes and prepares vegetables for cooking
- Cleans oven, deep-fat fryer, tilt skillet or other heating equipment in kitchen
- Takes out trash and washes trash cans
- Collects meal money from students and records (either manually or by using the computer system) the number of student eating
- Prepares chef salads
- Checks in groceries, puts them in storage, takes inventory and dates the food in stock
- Clean refrigerator, milk box, freezer, holding cabinets
- Cleans service line
- Runs dishwasher
- Clean windows, walls, tables and chair in dining room
- Maintains daily production record of food
- Performs other duties and responsibilities as assigned by supervisor
- Ability to follow approved standardized recipes





