



Title:	Indian Education Elementary School Teacher
Reports to:	Director of Indian Education and Principal at assigned school (daily schedule)
Terms of Employment:	10 Months
Salary:	NC State Salary Schedule

Primary purpose:

To create a flexible elementary grade program and a class environment or inclusion setting (varies by location) that is favorable to learning and personal growth; to establish effective rapport with students; to motivate students to develop skills, attitudes and knowledge needed to provide a good foundation for upper elementary grade education in accordance with each student's ability; to establish good relationships with parents and other staff members. Provide lasting cultural enrichment activities and resources to students, staff, parents and the community at large. Responsible for data collection, accurate reporting and other obligations as defined in the Title VII federal program guidelines. Serve as a curriculum leader in developing activities, lessons and coordinating services for students served in the Title VII program. Raise awareness of the Native American heritage and the Title VII program throughout the district and serve as a key advocate for the program.

Responsibilities:

Duties of this job include, but are not limited to:

1. Teaches reading, language arts, social studies, mathematics, science, art, health, physical education, and music to students in a classroom, utilizing course of study/common core adopted by the Board of Education, and other appropriate learning activities.
2. Instructs students in citizenship and basic subject matter.
3. Develops lesson plans and instructional materials and provides individualized and small group instruction in order to adapt to the curriculum to the needs of each student and as directed by the Director and Principal.
4. Uses a variety of instructional strategies, such as inquiry, group discussion, lecture, discovery, as well as the districts adopted 10 Instructional Non-Negotiables.
5. Translates lesson plans into learning experiences so as to best utilize the available time for instruction.
6. Establishes and maintains standards of student behavior needed to achieve a functional learning atmosphere in the classroom.
7. Evaluates students' academic and social growth, keeps appropriate records, and prepares student reports with teachers.
8. Communicates with Indian Education staff about student progress and program progression.
9. Identifies student needs and cooperates with other professional staff members in assessing and helping students solve health, attitude and learning problems.

10. Identify students to recruit for the Title VII program and complete all paperwork as necessary to accurately certify the student into the program.
11. Creates an effective environment for learning through functional and attractive displays, bulletin boards, and interest centers.
12. Participates cooperatively with the appropriate administrator to develop method by which the teacher will be evaluated in conformance with guidelines.
13. Selects and requisitions books, instructional aids, program supplies; maintains required inventory records.
14. Supervises students in out-of-classroom activities during the school day at assigned locations.
15. Participates in staff meetings, trainings, and curriculum development programs as required.
16. Participates in faculty committees and the sponsorship of student activities as needed.
17. Accurately keeps records in a timely fashion of students served, student progression, and other local, state and federal reports as directed by supervisor.
18. Uses acceptable communication skills to present information accurately and clearly.
19. Maintains a professional relationship with all colleagues, students, and their parents.
20. Presents a positive role model for students that supports the mission of the SCS district.
21. Adhere to all standards and elements as noted in the NC Teacher Evaluation Instrument.
22. Adhere to all Scotland County Board of Education policies and procedures.
23. All other duties as assigned.

Qualifications:

Bachelor's degree of related subject from accredited university
North Carolina Teaching Certificate
Experience is preferred but not necessary for hiring.
Valid Driver's License