



Title:	Lead School Nurse
Reports to:	Student Support Services Director
Terms of Employment:	10.5 months
Salary:	NC State Salary Schedule

Qualifications:

1. Registered Nurse, currently licensed in North Carolina
2. Bachelor's Degree in Nursing from an accredited school of nursing
3. Nationally certified school nurse

Duties and Responsibilities:

1. Provides leadership and assistance in the development, implementation and coordination of the local school health policies, procedures and programs.
2. Assures that policies, procedures and programs adhere to legal and regulatory statutes and ethical standards of nursing practice. Updates and revises policies and procedures as needed.
3. Serves as school nurse of assigned school(s). Performs duties of School Nurse. See School Nurse Job Description.
4. Ensures and maintains record of school nurse's license renewals.
5. Evaluates school nurse's job performance in collaboration with the school principal.
6. Coordinates and conducts school nurse meetings.
7. Coordinates orientation and training of school nurses.
8. Coordinates mass hearing and vision screening program within Scotland County Schools.
9. Coordinates CPR/AED/FIRST AID training for first responders and maintains training records.
10. Serves as contact and coordinates the Bloodborne Pathogen training and implementation for school employees.
11. Coordinates the Scotland County School Health Advisory Council
12. Represents Scotland County Schools before various publics, including SCHD, EPI Team and SC Comm. Collaborative
13. . Attends School Health Supervisor/Lead School Nurse meetings biannually with Regional School Nurse Consultant.
14. Completes the School Nursing End of Year Report and Wellness Report annually. Completes the Prevent Blindness Reports biannually.
15. Other duties as assigned by the Executive Director of Student Support Services.