



**STATE OF NORTH CAROLINA  
OFFICE OF STATE BUDGET AND MANAGEMENT**

ROY COOPER  
GOVERNOR

CHARLES PERUSSE  
STATE BUDGET DIRECTOR

July 7, 2017

**MEMORANDUM**

TO: Department Heads and Chief Fiscal Officers  
All Departments, Institutions and Agencies

FROM: Charles Perusse *Charles Perusse*  
State Budget Director

SUBJECT: Travel Subsistence Rate Revision Effective July 1, 2017

Pursuant to G.S. §138-6(5), the Director of the Budget is required to revise subsistence payments for state employees' in-state and out-of-state travel. The revision is based on the percentage increase in the Consumer Price Index for All Urban Customers for the most recent 24-month period. **Effective July 1, 2017**, the overall total amount of subsistence reimbursement will be increased by approximately 4.09% for in-state expenses and 4.25% for out-of-state expenses. The new subsistence rates will be effective for both years of the 2017-19 biennium.

The following list details the various rates of subsistence per day for travel related expenses. A revision to the *State Budget Manual* will be issued to reflect this change.

	<u>In-State</u>	<u>Out-of-State</u>
Breakfast	\$ 8.40	\$ 8.40
Lunch	\$ 11.00	\$ 11.00
Dinner	\$ 18.90	\$ 21.60
Lodging (actual, up to)	<u>\$ 71.20</u>	<u>\$ 84.10</u>
 Total	 \$ 109.50	 \$ 125.10

If you have any specific questions regarding the new rates, please contact your budget analyst at (919) 807-4700.